BOARD OF SUPERVISORS

COUNTY OF STAFFORD

STAFFORD, VIRGINIA

MINUTES

Regular Meeting

December 15, 2009

Call to Order. A regular meeting of the Stafford County Board of Supervisors was called

to order by George H. Schwartz, Chairman, at 7:04 P. M., Tuesday, December 15, 2009,

in the Board Chambers, Stafford County Administration Center.

Roll Call. The following members were present: George H. Schwartz, Chairman; Harry

E. Crisp II, Vice Chairman; M. S. "Joe" Brito; Mark Dudenhefer; Paul V. Milde, III;

Cord A. Sterling; and Robert "Bob" Woodson.

Also in attendance was Anthony Romanello, County Administrator; Joe Howard, County

Attorney; Marcia Hollenberger, Chief Deputy Clerk; Pamela Timmons, Deputy Clerk,

associated staff and interested parties.

<u>Invocation</u>. Mr. Schwartz gave the Invocation. Mr. Milde requested a moment of silence

for Carlos Ruiz, longtime Stafford resident who had recently passed away.

<u>Pledge of Allegiance</u>. Mr. Schwartz led in the recitation of the Pledge of Allegiance to

the Flag of the United States of America.

Legislative; Presentation of Proclamations:

- Central Rappahannock Regional Library for Earning the "Star Library" designation. Mr. Schwartz presented the proclamation to Donna Cote.
- Recognize and Commend George H. Schwartz for his service to the citizens of Stafford. Mr. Crisp presented the proclamation to Mr. Schwartz.
- Recognize and Commend M. S. "Joe" Brito for his service to the citizens of Stafford. Mr. Crisp presented the proclamation to Mr. Brito.

<u>Presentation by Clifton Gunderson, LLP on the FY09 Audit</u>. Mr. Greg Bussink, who was accompanied by Mr. Doug Nickerson, both with Clifton Gunderson LLP, gave a presentation and answered Board members questions.

Mr. Milde asked why the \$6.25M discrepancy wasn't discovered sooner. Mr. Bussink stated that one reason may have been the turnover in the Treasurer's office. He also stated that once it was recorded on the School's side, it was not properly communicated to the County.

Mr. Milde asked if (in Mr. Bussink's opinion), the County and the Schools shared the same auditor, would the missing \$6.25M been discovered sooner. Mr. Bussink stated that he felt there was a much better chance for this error to not have occurred.

Mr. Milde asked if Mr. Bussink felt that the County might be at fault for the missing funds. Mr. Bussink said that the County would not have been able to act on something that it had no knowledge of due to the lack of formal communication between the County and the Schools.

Mr. Woodson asked Mr. Romanello who determines the effectiveness of the County's internal controls. Mr. Romanello answered that there are multiple levels of internal control including Ms. Perrotte, Chief Financial Officer, himself, the Board, and the auditors.

Mr. Milde requested that Mr. Romanello have Dr. Sawyer bring all necessary documents with him to a joint meeting so that all documentation held by the Schools and the County, relating to the missing funds, can be discussed.

<u>Legislative</u>; <u>Presentations by the Public</u>. The following persons spoke on topics as identified:

Margaret Bridges - Speed limit near Stafford High School

Paul Waldowski - Dumpsters at Stafford Meadows

Art Hart - Victory Garden

Jim McMath - Designation of Budget Surplus

Pastor Daniel Jones - Stafford Youth Football Accomplishments

Jeannette Martin - Funds to Schools

Dean Fetterolf - County bookkeeping

Baldwin Locher - Funds to benefit all County employees

<u>Utilities; Vacate a Sanitary Easement on Parcels 29-72 and 29-53.</u> Mr. Anthony Romanello gave the presentation.

The Chairman opened the public hearing.

No persons spoke.

The Chairman closed the public hearing.

Mr. Brito motioned, seconded by Mr. Sterling, to adopt proposed Resolution R09-385.

The Voting Board tally was:

Yea: (7) Brito, Sterling, Woodson, Crisp, Milde, Dudenhefer, Schwartz,

Nay: (0)

Resolution R09-385 reads as follows:

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO VACATE A SANITARY SEWER EASEMENT ON PARCEL 29-72 AND 29-53

WHEREAS, the Board has authority to approve the vacation of public easements within Stafford County; and

WHEREAS, the owner of Parcels 29-72 and 29-53 desires the easement for a sanitary sewer be vacated in the manner shown; and

WHEREAS, the easement is no longer needed;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 15th day of December 2009, that the County Administrator be and he hereby is authorized to execute a deed of vacation of a sanitary sewer easement.

<u>Public Works; Grant an Easement on County-Owned Property to Stafford County Public Schools for Fiber Optics Installation</u>. Mr. Anthony Romanello gave the presentation.

The Chairman opened the public hearing.

No persons spoke.

The Chairman closed the public hearing.

Mr. Milde motioned, seconded by Mr. Dudenhefer, to adopt proposed Resolution R09-360.

The Voting Board tally was:

Yea: (7) Milde, Dudenhefer, Woodson, Crisp, Sterling, Schwartz, Brito

Nay: (0)

Resolution R09-360 reads as follows:

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO CONVEY AN EASEMENT TO THE STAFFORD COUNTY SCHOOL BOARD ON PROPERTY LOCATED AT 1300 COURTHOUSE ROAD

WHEREAS, Stafford County Public Schools has requested a fifteen (15) foot wide easement on County-owned property located at 1300 Courthouse Road; and

WHEREAS, this easement is necessary for installation of a fiber optic cable to provide communication and information technology service to several schools and the Alvin Y. Bandy School Administration Center; and

WHEREAS, Stafford County will benefit from the installation of this fiber optic cable; and

WHEREAS, the Board has carefully considered the recommendation of staff, and testimony at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 15th day of December, 2009, that the County Administrator be and he hereby is authorized to execute the documents necessary to convey a fifteen (15) foot right-of-way easement to the Stafford County School Board on property located at the Stafford County Administration Center.

County Attorney; An Ordinance to Establish a Method for Returning Surplus Real Property Taxes to Taxpayers. Ms. Laura Rudy, Treasurer; and Mr. Scott Mayausky, Commissioner of the Revenue, gave a presentation and answered Board members questions.

The Chairman opened the public hearing. No persons spoke. The Chairman closed the public hearing.

Mr. Milde motioned, seconded by Mr. Sterling, to adopt proposed Ordinance O09-60.

The Voting Board tally was:

Yea: (7) Milde, Sterling, Dudenhefer, Woodson, Crisp, Schwartz, Brito

Nay: (0)

Ordinance O09-60 reads as follows:

AN ORDINANCE TO ENACT AND AMEND STAFFORD COUNTY CODE TO ADD A NEW SECTION 23-16 TO ESTABLISH A METHOD FOR RETURNING SURPLUS REAL PROPERTY TAXES TO TAXPAYERS

WHEREAS, Section 15.2-2511.1 of the Virginia Code, authorizes the County to develop a method for returning surplus real property tax revenues to taxpayers who are assessed real property taxes in any fiscal year in which the County reports a surplus; and

WHEREAS, the Board desires to establish a method to refund surplus real property taxes to taxpayers who paid real property taxes in fiscal years where a surplus has been achieved:

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors on this the 15th day of December, 2009, that Stafford County Code, Chapter 23, be and it hereby is enacted, amended and reordained to add a new Section 23-16 as follows, all other portions remaining unchanged:

ARTICLE I. IN GENERAL

Sec. 23-16. Establish Method for Returning Surplus Real Property Taxes to Taxpayers

Under the authority provided in Virginia Code § 15.2-2511.1, the Board of Supervisors hereby enacts this section to establish a method for returning surplus real property tax revenues to taxpayers who are assessed real property taxes in any fiscal year in which the County reports a surplus, as follows:

- (1) If the reserve fund of Stafford County is certified to be in surplus of ten percent (10%) of the County's annual expenditures for the last completed fiscal year, an amount of funds not exceeding said surplus may be returned to the taxpayers who were assessed real property taxes for said year upon approval of a tax refund resolution by the Stafford County Board of Supervisors; and
- (2) The funds returned to each said taxpayer shall be proportional to the amount of real property taxes paid; and
- (3) Any such taxpayer's refund shall not exceed the amount paid in real property tax by said taxpayer for said fiscal year; and
- (4) Any funds retained by the foregoing restriction shall be used to defray the costs of administering the refund process; and
- (5) Any such taxpayer's refund shall be reduced by the amount of taxes, penalties and interest that are due from such taxpayer, or any past-due taxes, penalties and interest that have been assessed within the appropriate period of limitations.

This Ordinance shall be in effect on and after the date of its adoption.

<u>Proposed Resolution R09-426</u>. Mr. Sterling motioned, seconded by Mr. Dudenhefer, to defer this item.

The Voting Board tally was:

Yea: (6) Sterling, Dudenhefer, Milde, Crisp, Schwartz, Brito

Nay: (1) Woodson

<u>Legislative</u>; Additions to the Regular Agenda. Mr. Milde motioned, seconded by Mr. Sterling, to add Item 16 – Recommend Appointment of Mr. Michael H. Lovitt to the Stafford/Staunton Industrial Development Authority; and Item 17 – Closing Government Offices.

The Voting Board tally was:

Yea: (7) Milde, Sterling, Woodson, Brito, Crisp, Dudenhefer, Schwartz

Nay: (0)

<u>Legislative</u>; <u>Consent Agenda</u>. Mr. Dudenhefer motioned, seconded by Mr. Milde, to adopt the Consent Agenda consisting of Items 4 thru 10, omitting Item 9.

The Voting Board tally was:

Yea: (7) Dudenhefer, Milde, Sterling, Woodson, Brito, Crisp, Schwartz

Nay: (0)

<u>Item 4. Legislative; Approve Minutes of Board Meeting</u>. Regular Meeting of December 1, 2009.

Item 5. Finance and Budget; Reappropriate Funds from FY09 to FY10 for Operating Encumbrances and Incomplete Commitments for General Government, School Board and Utilities

Resolution R09-424 reads as follows:

A RESOLUTION TO REAPPROPRIATE FUNDS FROM FY 2009 TO FY 2010 FOR OPERATING PURCHASE ORDERS AND INCOMPLETE COMMITMENTS

WHEREAS, Section 15.2-2506 of the Code of Virginia (1950), as amended, stipulates that appropriations be approved for a maximum period of one (1) fiscal year and that appropriations lapse at fiscal year end; and

WHEREAS, the County has executed orders or contracts for the purchase of goods and services that were not received by June 30, 2009, and for which funding was provided in prior years; and

WHEREAS, various projects approved and funded in prior years were not complete by June 30, 2009;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 15th day of December, 2009 that the amounts for outstanding encumbrances and incomplete projects as of June 30, 2009, be and they hereby are appropriated to Fiscal Year 2010 as follows:

GENERAL FUND

Operating Encumbrances Incomplete Commitments TRANSPORTATION FUND	\$ - \$_	535,344 402,422 937,766
Operating Encumbrances TOURISM FUND	\$	120,313
Operating Encumbrances	\$_	37,916
ASSET FORFEITURE FUND Incomplete Commitments	\$_	4,530
UTILITIES FUND Operating Encumbrances	\$_	384,927
SCHOOL BOARD:		
Operating Fund School Nutrition Fund Fleet Services Fund	\$	4,329,686 127,139 86,126

\$ 4,542,951

<u>Item 6. Economic Development; Endorse Legislative Initiatives Proposed by VACo</u>
<u>Region 7 – North Central Virginia Localities</u>

Resolution R09-421 reads as follows:

A RESOLUTION TO ENDORSE THE LEGISLATIVE INITIATIVES OF THE VACo REGION 7 – NORTH CENTRAL LOCALITIES FOR THE 2010 GENERAL ASSEMBLY

WHEREAS, the Virginia Association of Counties (VACo) Region 7 and North Central Virginia localities have jointly proposed legislative initiatives for the 2010 General Assembly; and

WHEREAS, the priority initiatives address issues critical to our region; and

WHEREAS, the Board desires to express its support for these initiatives;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 15th day of December, 2009, that the Board be and hereby does express its support for the legislative initiatives proposed for the 2010 General Assembly by the VACo Region 7 – North Central Virginia localities.

<u>Item 7. Public Information; Recognize and Commend the Central Rappahannock</u>

<u>Regional Library for Earning the "Star Library" Designation</u>

Proclamation P09-25 reads as follows:

RECOGNIZE AND COMMEND THE CENTRAL RAPPAHANNOCK REGIONAL LIBRARY FOR BEING AWARDED THE "STAR LIBRARY" DESIGNATION

WHEREAS, the Library Journal Index, a new national rating system designed to recognize America's best public libraries, has named the Central Rappahannock Regional Library (CRRL) a "Star Library;" and

WHEREAS, this recognition is based not only on circulation and visits by the public, but also on program attendance and public Internet computer use, measurements that clearly define the CRRL's increasingly crucial role in the community during difficult economic times; and

WHEREAS, the recognition acknowledges the library's understanding of community needs and interest, and its commitment to continuous improvement; and

WHEREAS, the award names public libraries in America that demonstrate the highest levels of cost-effective service and the most efficient use of tax dollars in the provision of excellent library service; and

WHEREAS, the award recognizes the CRRL's pursuit of creative partnerships that allow expanded library service for Stafford County residents; and

WHEREAS, the new state-of-the-art England Run Branch, scheduled to open in 2010, has been recognized by the American Institute of Architects as an exemplary blend of traditional library elements with the latest in public library service and design trends; and

WHEREAS, the Board desires to bring to the attention of citizens everywhere the vital role that our excellent public libraries play in the current and future success of our county, state and the nation, and to acknowledge the pride with which its employees provide outstanding services at an exceptional value;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 15th day of December, 2009, that the Central Rappahannock Regional Library be and it hereby is commended for earning the "Star Library" designation.

Item 8. Finance and Budget; Authorize the County Administrator to Solicit Bids for External Auditing Services for the County and Schools

Resolution R09-427 reads as follows:

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO SOLICIT REQUEST FOR PROPOSALS (RFP) FOR EXTERNAL AUDIT SERVICES FOR THE PRIMARY GOVERNMENT, THE COMPONENT UNIT – SCHOOL BOARD, AND THE R-BOARD

WHEREAS, Section 15.2-2511 of the Code of Virginia (1950), as amended, requires the County to have an annual audit of financial statements by an approved independent certified public accountant; and

WHEREAS, the current audit services contract has expired with the FY2009 audit:

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 15th day of December, 2009, that the County Administrator be

and he hereby is authorized to solicit proposals for external audit services for the Primary Government, the Component Unit – School Board, and the R-Board.

Item 10. Finance and Budget; Approve Expenditure Listing

Resolution R09-425 reads as follows:

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL) DATED DECEMBER 1, 2009 THROUGH DECEMBER 14, 2009

WHEREAS, the Board has appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 15th day of December 2009, that the above-mentioned EL be and it hereby is approved.

(9) Legislative; Recommend a Member for Appointment to the Stafford County Board of Zoning Appeals. Mr. Sterling commented that this item should be considered at the January 5, 2010 organizational meeting where all appointments are usually made.

Discussion ensued.

Mr. Dudenhefer motioned, seconded by Mr. Sterling to defer this item to the January 5, 2010 meeting.

The Voting Board tally was:

Yea: (3) Dudenhefer, Sterling, Milde

Nay: (4) Woodson, Brito, Crisp, Schwartz

Discussion ensued.

Mr. Woodson motioned, seconded by Mr. Schwartz to adopt proposed Resolution R09-428.

Mr. Sterling made a substitute motion, seconded by Mr. Dudenhefer to defer this item to the organizational meeting on January 5th.

The Voting Board tally on the substitute motion was:

Yea: (3) Sterling, Dudenhefer, Milde

Nay: (4) Woodson, Brito, Crisp, Schwartz

The Voting Board tally on the original motion was:

Yea: (4) Woodson, Schwartz, Brito, Crisp

Declined: (3) Sterling, Dudenhefer, Milde

Resolution R09-428 reads as follows:

A RESOLUTION TO RECOMMEND A MEMBER FOR APPOINTMENT TO THE STAFFORD COUNTY BOARD OF ZONING APPEALS

WHEREAS, Section 15.2-2308 of the Code of Virginia (1950), as amended, and Section 28-341 of the Stafford County Code provides for a Board of Zoning Appeals which members shall be appointed by the Circuit Court; and

WHEREAS, Ordinance O93-06 authorizes the Board of Zoning Appeals to consist of seven members; and

WHEREAS, the Board has previously recommended and the Circuit Court appointed the following:

NAME Ernest C. Ackermann EXPIRATION December 31, 2011

(Falmouth District)

Ray Davis December 31, 2013

(Hartwood District)

Stephen R. Beauch December 31, 2009

(Griffis-Widewater District)

Larry W. Ingalls December 31, 2010

(George Washington District)

Marty Hudson December 31, 2013

(Aquia District)

Karl Larson December 31, 2012

(Garrisonville District)

Robert Gibbons December 31, 2012

(Rock Hill District)

WHEREAS, the term of Stephen R. Beauch expires on December 31, 2009; and

WHEREAS, it is the desire of the Board to recommend an individual to fill this position; and

WHEREAS, the term is for five years;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 15th day of December, 2009, that

<u>NAME</u> <u>EXPIRATION</u>

R. Paul Ortiz December 31, 2014

(Griffis-Widewater District)

be and he hereby is recommended for appointment to the Stafford County Board of Zoning Appeals.

Economic Development; Authorize a Public Hearing for the Technology Zone Ordinance Mr. Sterling motioned, seconded by Mr. Dudenhefer to adopt proposed Resolution R09-380.

The Voting Board tally was:

Yea: (7) Sterling, Dudenhefer, Milde, Woodson, Brito, Crisp, Schwartz

Nay: (0)

Resolution R09-380 reads as follows:

A RESOLUTION TO AUTHORIZE A PUBLIC HEARING TO ESTABLISH TECHNOLOGY ZONES

WHEREAS, a technology zone can be a valuable tool for the encouragement of new and expanding technology in Stafford; and

WHEREAS, establishment of a technology zone allows localities to create special incentives for qualified businesses locating or expanding operations in a zone; and

WHEREAS, the technology zone was recommended as part of the 2006 Economic Development Strategic Plan adopted by the Stafford County Board of Supervisors

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 15th day of December, 2009, that it be and hereby does authorize a public hearing to be advertised for the establishment of a technology zone in Stafford County to be scheduled as soon as can be properly advertised in accordance with Virginia law.

2010 Legislation Proposed by Delegate Cole Relating to Funding for the Virginia Railway Express

Mr. Milde motioned, seconded by Mr. Sterling to endorse the idea of charging full fares to non-member jurisdictions.

The Voting Board tally was:

Yea: (7) Milde, Sterling, Dudenhefer, Woodson, Brito, Crisp, Schwartz

Nay: (0)

Mr. Sterling motioned, seconded by Mr. Dudenhefer to endorse the VRE assessment of the maximum amount collected in local gasoline taxes.

The Voting Board tally was:

Yea: (3) Sterling, Dudenhefer, Brito

Nay: (4) Milde, Woodson, Crisp, Schwartz

Discuss Complete Count Committee

Mr. Woodson motioned, seconded by Mr. Crisp that he be the liaison from the Board to work with Amy Ansong on a committee of community leaders in preparation of the upcoming 2010 Census.

The Voting Board tally was:

Yea: (4) Woodson, Crisp, Schwartz, Brito

Nay: (3) Dudenhefer, Milde, Sterling

Discuss Other Post Employment Benefits (OPEB)

Mr. Sterling motioned, seconded by Mr. Dudenhefer to adopt proposed Resolution R09-430.

The Voting Board tally was:

Yea: (7) Sterling, Dudenhefer, Milde, Woodson, Crisp, Schwartz, Brito

Nay: (0)

Resolution R09-430 reads as follows:

A RESOLUTION TO ESTABLISH A FINANCIAL POLICY FOR BUDGETING AND APPROPRIATING FUNDS TO OTHER POST EMPLOYMENT BENEFITS (OPEB)

WHEREAS, the County provides post-employment healthcare insurance benefits for retired employees through a single-employer defined benefit plan; and

WHEREAS, Government Accounting Standards Board Statement Number 45 (GASB 45) establishes standards for the measurement, recognition, and display of OPEB expense/expenditures and related liabilities in the financial reports of state and local governmental employers; and

WHEREAS, the County's Annual Required Contribution (ARC) to OPEB represents a level of funding that, if paid on an ongoing basis is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty (30) years; and

WHEREAS, failure to appropriate funds for the OPEB ARC can potentially affect Stafford County's credit worthiness as determined by various financial organizations and agencies and could lead to future increases in the OPEB ARC costs as well as reduced retirement benefits for current and future retirees; and

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WHEREAS, the Board desires to establish a policy for budgeting and

appropriating sufficient funds annually to reasonably meet its ARC;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of

Supervisors on this the 15th day of December, 2009, that it hereby is and shall be the intent of the Board to budget and appropriate a minimum of fifty percent of the annual

OPEB ARC.

Mr. Crisp motioned, seconded by Mr. Woodson to authorize the County Administrator to

immediately budget and appropriate the remainder of the Schools reconciliation funds to

the County and Schools FY 2010 OPEB annual required contribution, apportioned

equally between the two.

Mr. Milde and Mr. Sterling questioned if this motion was in resolution form and why it

was not on the agenda to be discussed.

Discussion ensued.

Mr. Sterling felt that this motion was the product of an e-mail by a political advisor to

other Board members.

Discussion ensued.

Mr. Crisp withdrew his motion.

Mr. Sterling motioned, seconded by Mr. Milde, to post the discussed email on the

County's website.

The Voting Board tally on the original motion was:

Yea: (4) Sterling, Milde, Brito, Dudenhefer,

Nay: (3) Crisp, Schwartz, Woodson

Discussion ensued.

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Mr. Crisp motioned, seconded by Mr. Woodson to authorize the County Administrator to immediately budget and appropriate the remainder of the Schools reconciliation funds to the County and Schools FY 2010 OPEB annual required contribution, apportioned equally between the two.

The Voting Board tally on the original motion was:

Yea: (4) Crisp, Schwartz, Brito, Woodson

Nay: (1) Dudenhefer

Absent: (1) Sterling

Declined: (1) Milde

Resolution R09-431 reads as follows:

A RESOLUTION TO BUDGET AND APPROPRIATE A PORTION OF THE SCHOOLS RECONCILIATION FUNDS TO OTHER POST EMPLOYMENT BENEFITS (OPEB)

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 15th day of December, 2009 that the County Administrator be and he hereby is directed and authorized to immediately budget and appropriate the remainder of the schools reconciliation funds to the County and Schools FY 2010 OPEB Annual Required Contribution, apportioned equally between the two; and

BE IT FURTHER RESOLVED that the County Administrator be and he hereby is directed to execute all necessary documents needed in support of this resolution.

<u>Discuss Social Service Office Space</u>. Mr. Brito requested the Board authorize the office space on the ground floor behind Board Chambers be given to Social Services. No vote was taken on the matter.

Mr. Dudenhefer left the meeting at 9:01 p.m.

Mr. Sterling motioned, seconded by Mr. Milde to adjourn the meeting. No vote was taken on this motion.

Mr. Milde left the meeting at 9:02 p.m.

<u>Discuss Celebrate Virginia Parks Proffer Funds.</u> Mr. Brito motioned, seconded by Mr. Crisp that Celebrate Virginia proffer funds be designated for the new park at Rocky Pen Run Reservoir and the Canon Ridge Trail.

The Voting Board tally on the original motion was:

Yea: (3) Brito Crisp, Woodson

Nay: (1) Schwartz

Abstain: (1) Sterling

Absent: (2) Dudenhefer, Milde

Legislative; Close Government Offices

Mr. Schwartz motioned, seconded by Mr. Sterling to close County government offices on December 31, 2009.

The Voting Board tally was:

Yea: (5) Schwartz, Sterling, Woodson, Brito, Crisp

Nay: (0)

Absent: (2) Dudenhefer, Milde

<u>Legislative</u>; Recommend Appointment of Michael H. Lovitt to the Stafford/Staunton Industrial Development Authority

Mr. Brito motioned, seconded by Mr. Sterling to recommend this appointment.

The Voting Board tally was:

Yea: (5) Brito, Sterling, Schwartz, Woodson, Crisp

Nay: (0)	
Absent: (2) Dudenhefer, Milde	
Adjournment. At 9:10 p.m. the Chairma	n declared the meeting adjourned.
Anthony J. Romanello, ICMA-CM	George H. Schwartz
•	č
County Administrator	Chairman